



## Eighth National Conference of Ocean Society of India

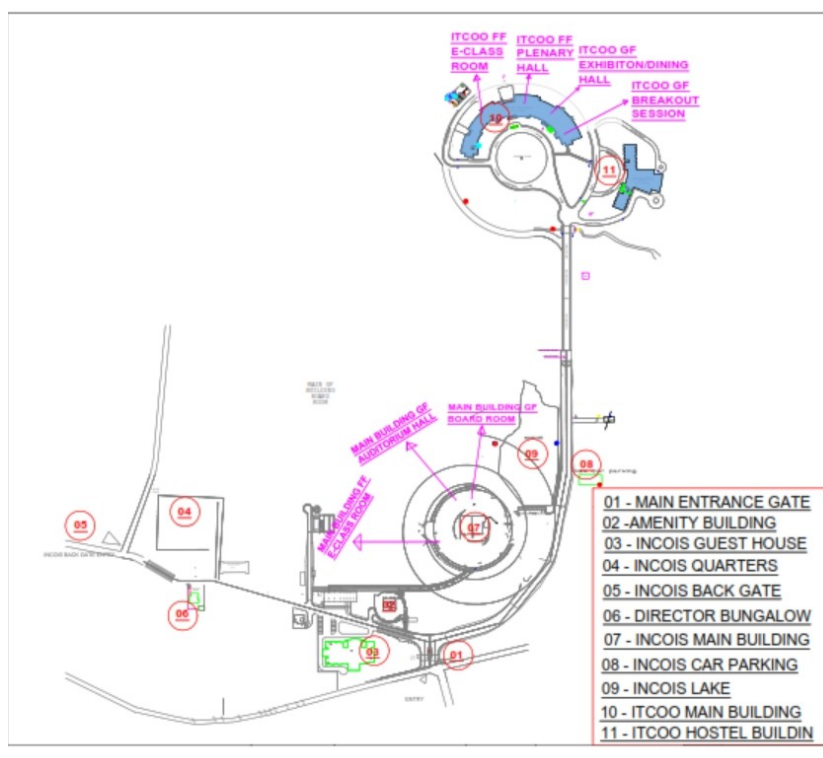
23-25 August 2023

### 1. Introduction

The Eighth National Conference of the Ocean Society of India (OSICON-23) is to be hosted by INCOIS with the theme "Operational Oceanography: Science to Services," scheduled from August 23<sup>rd</sup> to 25<sup>th</sup>, 2023 at INCOIS. The theme of OSICON-23 emphasizes the importance of translating operational oceanography research into practical applications that benefit society. OSICON-23 is expected to be attended by around 350 researchers from all over India. This event brings together scientists, engineers, policymakers, and stakeholders from around the states to discuss the latest research and developments in operational oceanography. Organizing a conference of this scale is a massive undertaking and can only be possible with the support of various organizations, including industry partners.

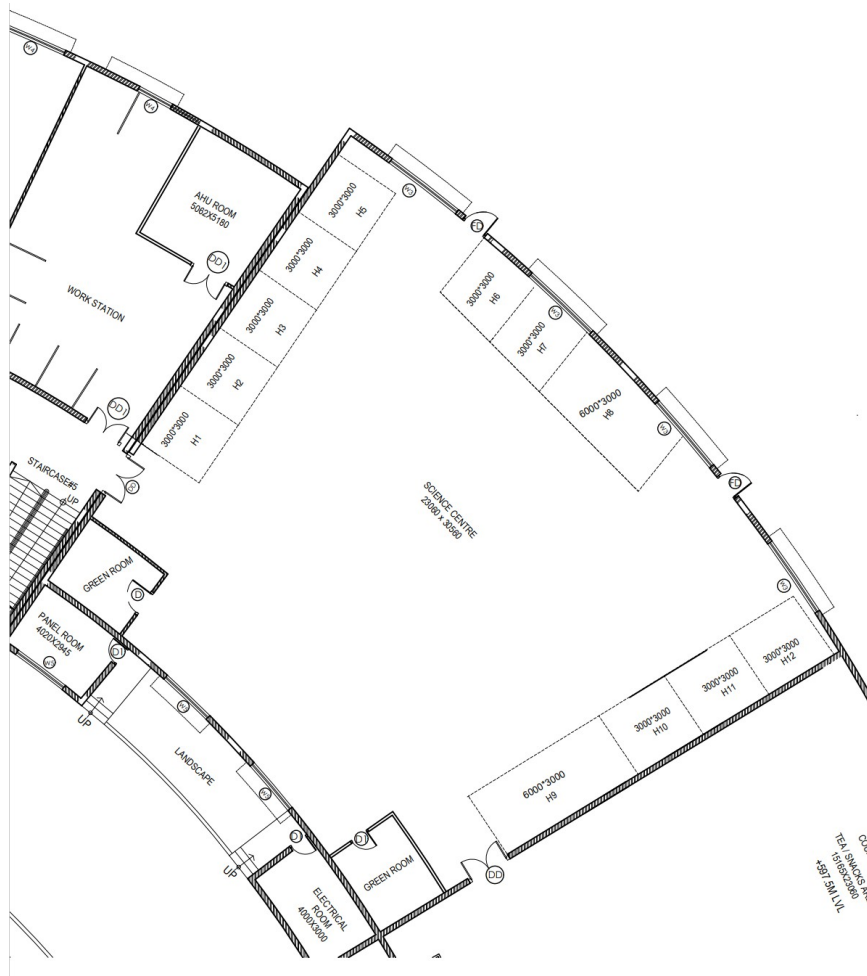
### 2. Exhibitor Guide

The information provided below will help you prepare for your exhibit at the OSICON-23. Please read the information below carefully. We look forward to having you join us at OSICON-23 in INCOIS, Hyderabad. The venue layout is provided below

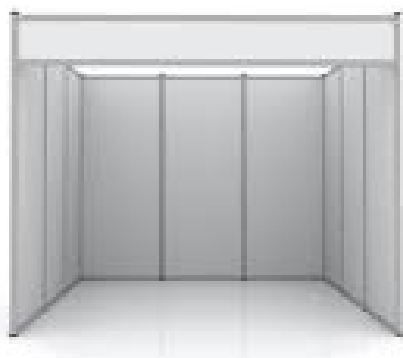


#### 2.1. Location of the Exhibition stall

The exhibition hall in the ground floor of Atal Bhavan (ITCOO) will be the location for the exhibition, lunch/Dinner, tea/coffee/snacks which will bring more attendees to the stalls. The floor plan is provided below



## 2.2. Tentative layout of exhibition stall



## 2.3. Details of the exhibition stall

The Octonorm exhibition stall will be made available of two categories 3mx3m and 6mx3m along with 1 no. of table, 2 no's of chairs, spotlights, 2 no's of power points (5 A - 220 V - 50 Hz) and fascia (up to a maximum of 26 characters).

The standard sizes of the stall, table, fascia, are provided below

<b>STALL SIZES IN FLEX BRANDING</b>	
A.	2 x 2 Mtr. - 76 inch (Width) x 94 inch (Height)
B.	2 x 3 Mtr. - 76 inch (W) x 94 inch (H) - 115 (W) x 94 (H)
C.	3 x 3 Mtr. - 115 inch (W) x 94 inch (H)
D.	3 x 4 Mtr. - 115 inch (W) x 94 inch (H) - 154 inch (W) x 94 inch (H)
E.	3 x 6 Mtr. - 115 inch (W) x 94 inch (H) - 232 inch (W) x 94 inch (H)
<b>FACIA SIZES IN VINYL</b>	
A.	3 Mtr. 117 inch (W) x 12 inch (H)
B.	4 Mtr. 156 inch (W) x 12 inch (H)
C.	6 Mtr. 234 inch (W) x 12 inch (H)
<b>PLY SIZES IN VINYL BRANDING</b>	
A.	38.5 inch (W) x 94 inch (H) - Full Ply
B.	19.5 inch (W) x 94 inch (H) - Off Ply
<b>TABLE BRANDING SIZES IN VINYL</b>	
A.	38.5 (W) x 26.5 (H) inch Table Front
B.	19.5 (W) x 26.5 (H) inch Table Side

### 3. Exhibition Schedule

The exhibition stall is expected to be ready on 22 August 2023 1700 hours IST and it will be handed over to each exhibitor. Kindly be available on 22 August 2023 evening onwards to set up your materials and prepare for the conference. Please note that the Inaugural session starts by 23 August 2023 at 0930 hours IST and followed by opening ceremony of exhibition stall by Honourable Chief Guest. Hence, requesting all exhibitors to plan and complete all your set up before 23 August 2023 0830 hours IST.

### 4. General Guidelines

- (i) **The designing and printing of banner, digital display and any other requirements should be borne by exhibitors only.** The exhibitors can contact directly the Event Manager for any other requirements, if required, on payment basis. The material shipping, receiving and handling should be taken care by exhibitors only and OSICON-23 is not responsible for any further additional items & charges.
- (ii) The exhibition stall will be taken care by the Event Manager (M/s. Anil's Dreamz Entertainment) and expected to be ready on 22 August 2023 1700 hours IST.
- (iii) Exhibition booths must be setup between the hours of 5:00 p.m. to 9:30 p.m. on 22<sup>nd</sup> August, 2023 (Tuesday). The **OSICON TEAM** reserves the right to use any exhibit space not occupied by 9 AM on 22<sup>nd</sup> August 2023 Wednesday, without further obligation, i.e., refund, loss of business, or liability. *(Times subject to change)*
- (iv) **Exhibitors have to bring the list of materials for exhibition which will be endorsed by the INCOIS security while entering and leaving the premises.**
- (v) Exhibitors are restricted to the confines of the space reserved. An Exhibitor cannot block access to or visibility of other exhibit booth(s).
- (vi) The OSICON-23 reserves the right to decline or prohibit any exhibit or part of an exhibit which, in the OSICON-23 opinion, is not suitable for and/or in keeping with the theme or character of the exhibit or meeting.
- (vii) All aisle space is under the control of the OSICON-23 and shall not be used for exhibit or demonstration purposes.

- (viii) All booths are in-line.
- (ix) A standard booth shall consist of an 6mx3m / 3mx3m space on the exhibit floor.
- (x) The maximum height for a standard booth is 8 ft . For Any Change, please contact **OSICON TEAM** for approval.
- (xi) The front of a booth (5' from the aisle to the middle of a booth) may not extend any higher than 42", so as not to obscure the sight line of other exhibitors.
- (xii) Side rails are 36". High counters must be placed at least 1' back from the booth entrance, so as not to impede aisle traffic.
- (xiii) Only the back of a booth (5' from the back wall to the middle of a booth) may be 8' in height. Hanging signs or lights from the exhibit hall ceiling requires prior approval by the **OSICON TEAM** Exhibits Manager. Exhibitors are responsible for all expenses involved, and signage or lights may not obstruct the view of other signage or structures in the Exhibit Hall.

### **SECURITY AND LIABILITY**

- (xiv) Exhibitors will carry liability insurance on their exhibits at their own expense. The OSICON-23 accepts no liability whatsoever for the exhibit personnel or materials, beyond reasonable care.
- (xv) The OSICON-23 shall not be held responsible for any loss, damage, injury, or theft that may occur to the Exhibitor or the Exhibitor's employees or property from any cause whatsoever, prior to, during, or subsequent to the period covered by the exhibit contract.
- (xvi) Neither the OSICON-23, any of its officers, staff members, or committees, nor the owner, employees, or representatives of the exhibit-facility firm, shipper, or decorators will bear responsibility for any injury, loss, or damage that may occur to the Exhibitor or the Exhibitors' employees or property, provided said injury, loss, or damage is not caused by the gross negligence or willful misconduct of one or more of the aforementioned parties.

### **SAFETY**

- (xvii) Only fireproof materials that meet local fire codes are to be used in exhibits.
- (xviii) No combustible decorations such as crepe paper, tissue paper, cardboard or corrugated paper shall be used at any time. All packing containers, excelsior and wrapping paper are to be removed by the Exhibitor from the exhibit floor and must not be stored under the tables or behind displays.
- (xix) Storage of loose scrap materials, packing materials, etc., is not permitted unless within sealed containers.
- (xx) Should an Exhibitor desire to use x-ray, high-voltage, or laser equipment during the exhibition, an exchange of letters agreeing to parameters and procedures will be required between the OSICON-23 and the Exhibitor prior to approval being granted.
- (xxi) All individuals associated with installation and dismantling procedures must wear closed-toe shoes and appropriate safety equipment.

### **Contact Details:**

#### **OSICON-23 Exhibition Coordinator**

V. P. Thangaprakash  
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 Ocean Observation Network Division (OON),  
 Ocean Observation Data and Information & Communication Technology (ODICT) Group,  
 Indian National Centre for Ocean Information Services (INCOIS),  
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**OSICON-23 Convenor**

E. Pattabhi Rama Rao  
Scientist 'G' & Group Director  
Ocean Observations, Data Management and Information & Communication Technology (ODICT)  
Indian National Centre for Ocean Information Services (ESSO-INCOIS)  
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**Event Manager**

**M/s. Anil's Dreamz Entertainment, Hyderabad**  
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